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13 March 2008



South
Cambridgeshire
District Council

To: Vice-Chairman in the Chair – Councillor Mrs CAED Murfitt

Members of the Licensing Committee – Councillors Mrs PM Bear, EW Bullman, Mrs JM Guest, R Hall, RB Martlew, RM Matthews, DC McCraith, A Riley,

NJ Scarr

Quorum: 3

Dear Councillor

You are invited to attend the next meeting of **LICENSING COMMITTEE**, which will be held in **JEAVONS ROOM**, **FIRST FLOOR** at South Cambridgeshire Hall on **WEDNESDAY**, **26 MARCH 2008** at **2.00** p.m.

Yours faithfully **GJ HARLOCK** Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

	AGENDA	PAGES	
1.	APOLOGIES FOR ABSENCE Apologies for absence have been received from Councillors RE Barrett, Mrs PM Bear, R Hall, DC McCraith and A Riley.		
2.	DECLARATIONS OF INTEREST		
3.	MINUTES OF PREVIOUS MEETING	1 - 4	
4.	APPEAL HEARING PROCESS	5 - 6	
5.	APPLICATION FOR GRANT OF PRIVATE HIRE DRIVERS LICENCE	7 - 10	

Councillors RE Barrett and A Riley are precluded from attending this meeting as they formed part of the appeal panel on 6 September 2005 to determine an appeal by the same applicant before the Committee today. The remaining members of that appeal panel are no longer district councillors.

Appendices A, B and C are not available electronically.

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

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Emergency and Evacuation

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Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.

Do not re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

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Toilets

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Recording of Business

Unless specifically authorised by resolution, no audio and / or visual or photographic recording in any format is allowed at any meeting of the Council, the executive (Cabinet), or any committee or sub-committee of the Council or the executive.

Banners / Placards / Etc.

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

Disturbance by Public

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

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